

Butte-Silver Bow Local Government Study Commission

SUPPLEMENTARY REPORT

(MCA 7-3-190)

January 3, 2007

Dear Chief Executive, Paul Babb and Council of Commissioners:

As you are aware, the Butte Silver Bow Study Commission has been meeting at least several times a month for the past 24 months. During that time, we have been afforded the honor of being presented information and comments from a majority of the Department Heads, the Chief Executive, the Council itself, and numerous Butte citizens. Based upon this input, we proposed five (5) ballot issues for the voters of Butte-Silver Bow. However, the five issues on the ballot did not cover the entirety of the comments and information we were provided. As such, we want to provide you with the information to use as you deem appropriate.

We thank you in advance for your attention to the below referenced matters:

1. County Policy. – Input was provided wherein the citizens of Butte believed that it should be a county employee policy that each and every county employee be required to call dispatch if they see animals (dogs, cats, etc.) or other potential problems or violations with city ordinances (refuse, broken or leaking waterlines and conduits, etc.) so that these issues might be properly addressed, in a timely fashion, by the appropriate department.
2. Complaint Department – Establish a central location for the public to refer any and all complaints. This location should be well publicized so the general public knows where to call or drop by.
3. Human Resources – Numerous presenters stated the need for more personnel in the HR department and the establishment of a training program.
4. Information Systems - All hardware and software purchases should go through the MIS Director to assure compatibility with existing systems and licensing requirements. We also received comments that computers and software are not being used adequately to improve efficiency in certain departments.
5. Animal Services Department Funding – Revenue from the collection of animal license fees and fines be used to help fund the Animal Services Department.

6. Cross-Training of Staff – The importance of cross-training for key positions within Butte-Silver Bow was brought to our attention. People in key positions and/or Department Heads need to have a person who is cross-trained, especially in the finance areas, so Butte-Silver Bow is not at risk should a key employee leave the government for any reason.
7. Auditor Duties – It has come to our attention that the currently elected Auditor position is under-utilized. We recommend the Council of Commissions assign duties to the Auditor and assign an Accounts Payable section of Budget and Finance to the Auditor. He/She should serve as an inside Auditor for the Council of Commissioners.
8. City/County Planning – Planned subdivisions should include curbs, sidewalks, and paved streets prior to approval. Where possible, new subdivisions should be on City water and sewer.

We, the Local Government Review Study Commission of Butte-Silver Bow, do hereby certify that this is the official Supplementary Report of Butte-Silver Bow as approved by the Study Commission of Butte Silver-Bow.

In testimony whereof, we set our hands.

Done at Butte, Montana this _____ day of December 2006.

Bob Worley, Chairman

Tony Bonney

Ristene Hall

Wayne Harper

Shag Miller

David J. Palmer

SEAL:

Meg Sharp

Cindi Shaw

Richard Northey Tretheway

ATTEST:

Clerk and Recorder

